

Regulation No. (89) of 2000 Regulation on the Administrative Organization of Aqaba Special Economic Zone

Article (1)

This Regulation shall be named: " Administrative Organization of Aqaba Special Economic Zone" and shall enter into force as of the date of publication hereof in the Official Gazette.

Article (2)

The following words and expressions shall have the meanings set against each of them unless the context otherwise requires:

Law : means the Law of Aqaba Special Economic Zone

Zone : Means Aqaba Special Economic Zone

ASEZA : means the Aqaba Special Economic Zone Authority

Board : means the Board of Commissioners

Chairman : means the Chairman of the Board

Commissioner: means a Board member

Director : means the director of any directorate of unit of the ASEZA

Committee : means the Planning, Coordination and Follow Up Committee formed under the provisions of this Regulation.

Article (3)

ASEZA shall assume the management and organization of the Zone and its affairs. And for this purpose, ASEZA will carry out all duties and responsibilities provided for in the Law and the Regulations issued thereunder as well as the instructions issued in that regard.

Article (4)

The organizational structure of ASEZA shall consist of:

- a. Board
- b. Chairman
- c. Vice Chairman
- d. Commissioners
- e. The following directorates:
 1. Directorate of Investment
 2. Directorate of Investment Services

3. Directorate of Tourism
 4. Directorate of Transportation
 5. Directorate of Labor
 6. Directorate of Environment
 7. Directorate of Laboratories
 8. Directorate of Licenses
 9. Directorate of Rum Region
 10. Directorate of City Services
 11. Directorate of Financial Affairs
 12. Directorate of Administrative Affairs
 13. Directorate of Human Resources
 14. Directorate of IT
 15. Directorate of Local Community Development
 16. Directorate of Public Works
 17. Directorate of District Affairs
 18. Directorate of Studies and Planning
 19. Directorate of Public Control and Enforcement
 20. Directorate of Lands and Real Estates
 21. Directorate of Engineering Tenders
 22. Directorate of Collection and Revenues
 23. Directorate of Warehouses
- f. And the following units
1. Internal Control Unit
 2. Legal Affairs Unit
 3. Media and Communications Unit
 4. Institutional Development Unit
- g. Board Secretary
- h. Chairman Office

Article (5)

- a. The Internal Control Unit shall be associated with the Board.
- b. The following shall be associated with the Chairman:
 1. The Board Secretary; and
 2. The Chairman's Office

- c. The directorates which the Board decides, upon recommendation of the Chairman, to associate with the Vice Chairman and the Commissioner shall be associated with them.

Article (6)

- a. A committee to be named (Planning, Coordination and Follow Up Committee) shall be formed in ASEZA and shall be chaired by the Chairman with the membership of the directors to be nominated by the Chairman;
- b. The Committee shall assume studying the following matters and will submit its recommendations to the Board to take the necessary procedures related thereto:
 1. ASEZA's plans, programs and activities, as well as the assessment thereof;
 2. ASEZA's draft annual budget and the list of position formations therein;
 3. Drafts of laws, regulations and instructions related to ASEZA; and
 4. Any other matters referred to it by the Chairman.

Article (7)

- a. The Committee shall meet upon a call from its Chairman, or Vice Chairman, once a month at least and whenever required. The Committee meeting shall be deemed valid with the attendance of majority members provided that the Chairman is among the attendees. The Committee shall adopt recommendations by majority of votes of present members at least, and in case of equal voting, the party with which the Chairman voted shall prevail;
- b. The Committee Chairman may invite any of ASEZA's personnel or any other person to participate in the Committee's meetings in order to consult him/her in the matters presented to the Committee;
- c. The Chairman shall nominate one of ASEZA's personal to serve as Committee Secretary who will assume organization of the Committee's agenda and minutes of meeting, maintained of its records, and follow up with the implementation of its recommendations.

Article (8)

- a. The Board may form specialized committees to study specific matters and provide recommendations to the Board in order to take actions with respect thereto;
- b. Any of such committees shall be formed in accordance with the requirements of the work, whether their membership is limited to the Board members or with participation of employees from ASEZA or otherwise.

Article (9)

Under a decision by the Board, the Chairman may recruit experienced and specialized persons from outside ASEZA to perform specific duties related to ASEZA's activities for the period determined by the Chairman, for a remuneration to be paid under a decision by the Chairman out of the allocated amounts of ASEZA's budget.

Article (10)

Based on recommendation from the Chairman, the Board shall issue the instructions necessary for the implementation of the provisions hereof, including:

- a. Functions and duties of ASEZA's directorates, units and departments; and
- b. Work procedures and methods of communication and coordination between the administrative units of ASEZA.