

**STANDARD SUBMISSION FORMS**  
**AQ 3\2024**  
**External Auditing Services for Verification of**  
**Expenditures**

**Form 1**

**Identification of the Tenderer**

<b>Identification</b>	
Name of the Tenderer	
Legal Status of the Tenderer	
Date of Registration	
Country of Registration	
Registration No.	
VAT No.	
<b>Address</b>	
Address of registered office of Tenderer	
Where appropriate, administrative address of Tenderer for the purposes of this invitation to Tender	
<b>Contact Person</b>	
Title (e.g. Dr., Mr., Ms.) Full Name	
Position	
Tel No.	
Fax. No.	
Mobile No.	
Email ( <i>for future communication under this tender</i> ).	
<b>Legal Representative</b>	
Name and function of Legal Representatives ( <i>and other representatives of the tender who are authorised to sign contracts</i> )	
Declaration by an authorised representative of the organisation  I, the undersigned, certify that the information given in this tender is correct and that the tender is valid.	
Name , Place , Date,	Signature

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**Form 2**

**LEGAL ENTITY**

To be downloaded from:

[http://ec.europa.eu/budget/library/contracts\\_grants/info\\_contracts/legal\\_entities/legEnt\\_privComp\\_en.pdf](http://ec.europa.eu/budget/library/contracts_grants/info_contracts/legal_entities/legEnt_privComp_en.pdf)

Please attach the necessary supporting documents as required (see instructions in the file).

**Form 5**

**FINANCIAL IDENTIFICATION FORM**

To be downloaded from:

[https://commission.europa.eu/publications/financial-identification\\_en](https://commission.europa.eu/publications/financial-identification_en)

**Form 6**

**Declaration of honour on exclusion criteria and absence of conflict of  
interest**

To be downloaded from:

<https://culture.ec.europa.eu/sites/default/files/2021-05/eac-a03-2021-declaration-honour.pdf>